

How to take part in a Parish Zoom Rosary Group

TO TAKE THE FULLEST PART

YOU NEED ACCESS TO A PC, TABLET OR SMARTPHONE WITH A CAMERA AND MICROPHONE.

If you have a tablet or smartphone, you will have both.

If you do not have a tablet or smartphone but have access to a PC

- If you do not have a camera in your equipment, we will not be able to see you but will be able to hear you.
- If you do not have a microphone within your PC, we will not be able to hear you, but can see that you have joined us!
- If you have neither a camera or microphone, you will be able to see and hear us but we will not be able to hear or see you.

SIGNING UP TO ZOOM

You will need to download the Zoom app in order to join meetings. This can be done – Free - through the App Store for your smartphone or tablet or – for your PC – from <https://zoom.us/download> .

It is sensible to do this prior to joining a meeting, so as to be ready to join the meeting without delay, come the day

TO JOIN IN A MEETING

1. YOU NEED THE MEETING CODE.
This is available in advance from Fr Robert.
2. YOU ENTER THE CODE INTO THE BOX AT <https://zoom.us/join> , AND PRESS ENTER.
3. THE MEETING SCREEN OPENS UP AND YOU ARE IN...

For more information:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

DURING THE MEETING

There needs to be a certain discipline about who speaks and when.

If everyone speaks at the same time, we will not be able to hear each other.

When we are not speaking it is good to mute our microphone (using the control bar at the top of your screen.

Often the simplest thing will be for someone who wants to speak to raise their hand in front of their face and the chair of the meeting will call people to speak in turn.